

**Minutes**  
**CASL Board Meeting**  
**Wednesday September 14, 2011**  
**New Canaan High School**

**Present:** Chris Barlow, Jennifer Cirino, Martha Djang, Jackie Galante, Irene Kwidzinski, Mary Beth Lemoine, Michelle Luhtula, Nancy Shwartz, Shelley Stedman

**Absent:** David Bilmes, Kate Candido, Audrey Daigneault, Nancy Florio, Kari Karp, Susan McKenna, Kathy McNeice, Mary Ellen Minichiello, Sara Kelley-Mudie, Lucia Rafala, Kate Paixao, Carolyn Shea, Ellen Speirs, Diane Strumello, Toby Zabinski

Call to order by Jackie at 5:50

Approval of minutes: No vote—not all received or able to open link.

Treasurer's Report July 1, 2011-September 13, 2011 Income: 620.00 from membership.

Expenses: 4,319.08 mostly from conference speakers. Balance: 43,793.28

Martha noted that start of year balance lower than it has been in recent years. May have to start looking at expenses.

CASL-L mailing list will be renewed.

NESLA membership will be renewed.

Pay Nutmeg contribution again this year or not. Haven't received request from them yet.

All these items are in budget.

2012-2013 budget needs to be voted on. Question if hold off until spring due to conflict with joint conference and ability to have a separate CASL meeting. Concern if there will be enough time before start of next fiscal year. Can't be done electronically at this point due to wording of constitution but may be able to conduct it at joint conference during lunch.

Comments about losing membership in terms of overall budget. It was brought up in the past that we need to offer memberships more. Monthly webinars have been suggested as one possibility. Need to go more electronically.

Michelle thought that all member states of NESLA/AASL Region 1 should have another retreat to discuss our mutual problems most pressing being membership.

President's report: Will be representing CASL at the School Library Journal Summit. Will be presenting a follow up after it, most likely a video that can be accessed any time.

Old Business:

Conference Updates:

We are currently finalizing the conference grid. Meeting at Convention Center on September 28 to go over more details.

Working on getting presenters for Show and Tell Poster Session (CASL Creative Program Award winners). One or two additional authors coming in addition two we are bringing in and

are presenting.

Working on bringing in non-profits (iConn, NESLA) as have done previously. Haven't charged them in the past, since they have limited budget, but comes out of our budget if we don't. Don't want to charge them if haven't in the past. Each will get a half or a small table. Would ask them to send items for display if they can't come.

Have been contacted by those who are looking to assist at the conference. Will get names from CECA. Also others looking for mentoring help.

Question about inviting presidents from NESLA members with complementary registration. Will still do that. Also want to extend invitations to other officials from the state.

Discussion about committee organization. Need new Award Committee Chair. Nancy Shwartz will take over with Shelley assisting.

Realignment: Will combine Advocacy and Publicity together.

#### New Business:

Protraxx- Kate and Sue would like to be able to upload all of our conference registrants into CASL's Protraxx database. It would cost \$300 but much eliminates 60+ hours of work.

Shelley commented that CECA should bear some of cost if we are awarding CEU's to their members. Jackie will contact CECA about splitting the cost in the proper ratio to number of members from each.

Nutmeg Award Program- each year CASL donates \$1000 to the Nutmeg program.

ISTE- Are we interested in becoming an ISTE affiliate in addition to AASL?

Jackie distributed explanation for the benefits of membership. Two types, Standard and Premium. Would be an opportunity for more outreach to members.

Irene moved that CASL purchase Premium membership and become an affiliate member of ISTE. Nancy second. Approved unanimously.

Future Meetings. Kate will host October meeting. Shelley offered to host November meeting. Fairfield University will host December meeting, Shelley will host January, February, March, April, and June at Seymour Middle School. No May meeting.

Jackie had question about reimbursement for Board members, specifically travel insurance reimbursement and luggage fees if part of travel expenses. Martha will look into what "travel expense" means and provide more details at next meeting.

Adjourn: Moved by Irene, Second by Sara at 7:15. Approved unanimously.